

D & HR Junior Badminton Club– Registration & Parental Consent Form

Please complete the below form to provide D & HR Junior Badminton Club (D&HR JBC) with the information we require to provide badminton coaching to your child. If any of this information changes, please ensure you tell D&HR JBC.

Name of Child:	Date of Birth:
Address:	Post Code:
Contact Number(s) of Parents/Carers:	
Email Address:	
Name of Family Doctor:	
Surgery Address and Telephone Number of Family Doctor:	
Please give details of any health problems, medical conditions or allergies affecting your child. Also, any medication being taken or any disabilities that may be affected by this activity:	
Please give any other information you may think useful to us in caring for your child:	
I have parental responsibility for this child, and wish for my child to join D & HR Junior Badminton Club: Signature: <div style="display: flex; justify-content: space-between;"> Relationship to Child: Date: </div>	

1. D&HR JBC will use this information for the own purposes of registering your child with our club and the provision of badminton coaching services).

Please tick this box if **YOU GIVE PERMISSION** for the data above to be stored and processed by D&HR JBC for the sole purpose of the provision of badminton coaching services for your child.

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2. D&HR JBC is a club which is affiliated with Badminton England. As such we will need to register your child with Badminton England as part of membership of D&HR JBC.

Please tick this box if **YOU GIVE PERMISSION** for the data above to be used to register your child with Badminton England.

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3. D&HR JBC may wish to send you information about the club and other relevant information about badminton events

Please tick this box if **YOU GIVE PERMISSION** for us to send you information about the club and other badminton events and opportunities.

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4. D&HR JBC may pass on your or your child's data to trusted third parties, for the purpose of providing other badminton related opportunities (e.g.: Bedfordshire Junior Badminton Association, Bedfordshire Schools' Badminton Association)

Please tick this box if **YOU GIVE PERMISSION** for your or your child's data to be passed on to trusted third parties for the purpose of providing other badminton related opportunities.

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5. D&HR JBC may undertake publicity, including match and tournament reports, that may be submitted to local publications and appear on social media. This may include photographs.

Please tick this box if **YOU GIVE PERMISSION** for D&HR JBC to undertake publicity which may include your child's name and photograph.

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D & HR JUNIOR BADMINTON CLUB PRIVACY NOTICE

1. Introduction

This Privacy Notice explains in detail the types of personal data we may collect about you and your child when you interact with us. It also explains how we will store and handle that data and keep it safe.

We hope the following sections will answer any questions you have but if not, please do get in touch with us.

It is likely that we will need to update this Privacy Notice from time to time. You are welcome to check with us whenever you wish.

For ease throughout this Notice, 'we' and 'us' means D & HR Junior Badminton Club

2. What is D & HR Junior Badminton Club?

We are a badminton club run on a voluntary basis to facilitate junior badminton in South Bedfordshire area.

3. Explaining the legal bases, we rely on

The law on data protection sets out a number of different reasons for which we may collect and process your or your child's personal data, including:

Performance of a contract

If you are a member with us, we have to collect and process your and your child's data in order to perform our contract with you and Badminton England.

Consent

In specific situations, we can collect and process your and your child's data with your consent. *[For example, membership of D & HR Junior Badminton Club]*

Legal compliance

If the law requires us to, we may need to collect and process your or your child's data. *[For example, we can pass on details of people involved in fraud or other criminal activity affecting D & HR Junior Badminton Club to law enforcement]*

Legitimate interest

In specific situations, we require your data to pursue our legitimate interests in running and promoting badminton in Bedfordshire and which does not materially impact your rights, freedom or interests.

For example, we will use your data to send you information relating to your membership of D & HR Junior Badminton Club, such as social events, or opportunities for badminton related events

4. When do we collect your / your child's personal data?

- When your child becomes one of our members
- When you contact us by any means with queries, complaints etc.
- When you've given a third-party permission to share with us the information, they hold about you

5. What sort of personal data do we collect?

- Your name and contact details, and the name, gender, date of birth, address, medical information and Badminton England membership number of your child.
- Details of your interactions with us through D & HR Junior Badminton Club or through one of our Partners *[For example, we collect notes from our conversations with you, details of any complaints or comments you make, and how and when you contact us.]*

6. How and why do we use your personal data?

We need to use your and your child's personal data if your child is one of our members in order to fulfil our obligations to you and provide your child with our services.

The data privacy law allows this as part of our legitimate interest in understanding our members and providing the highest levels of service.

Of course, if you wish to change how we use your or your child's data, you will find details in the 'What are my rights?' section below.

Remember, if you choose not to share your or your child's personal data with us, or refuse certain contact permissions, we might not be able to provide some services you've asked for.

7. How we protect your personal data

We know how much data security matters to all our members. With this in mind we will treat your and your child's data with the utmost care and take all appropriate steps to protect it.

8. How long will we keep your personal data?

Whenever we collect or process your or your child's personal data, we will only keep it for as long as is necessary for the purpose for which it was collected.

At the end of this period, your or your child's data will either be deleted completely or anonymised.

10. Who do we share your personal data with?

We sometimes share your or your child's personal data with trusted third parties.

Here is the policy we apply to those organisations to keep your data safe and protect your privacy:

- We provide only the information they need to perform their specific services.
- They may only use your data for the exact purposes we specify with them.
- We work closely with them to ensure that your privacy is respected and protected at all times.
- If we stop using their services, any of your data held by them will either be deleted or rendered anonymous.

[Examples of the kind of third parties we work with are: Bedfordshire Junior Badminton Association, The Bedfordshire Schools' Badminton Association, Badminton England]

11. What are your rights over your personal data?

You have the right to request:

- Access to the personal data we hold about you or your child, free of charge (unless charges apply to us in fulfilling your request)
- The correction of your or your child's personal data when incorrect, out of date or incomplete.
- That we stop any consent-based processing of your or your child's personal data after you withdraw that consent.
- That you be "forgotten" or have your or your child's data erased, in certain situations.
- To have your data ported (that is, transmitted) directly to another organisation upon your request.

You can contact us to request to exercise these rights at any time.

12. Your right to withdraw consent

Whenever you have given us your consent to use your or your child's personal data, you have the right to change your mind at any time and withdraw that consent.

13. Where we rely on our legitimate interest

In cases where we are processing your personal data on the basis of our legitimate interest, you can ask us to stop for reasons connected to your individual situation. We must then do so unless we believe we have a legitimate overriding reason to continue processing your personal data.

14. Contacting the Regulator

If you feel that your data has not been handled correctly, or you are unhappy with our response to any requests you have made to us regarding the use of your personal data, you have the right to lodge a complaint with the Information Commissioner's Office. You can contact them by calling **0303 123 1113**. Or go online to www.ico.org.uk/concerns (opens in a new window; please note we can't be responsible for the content of external websites)

15. Any Questions?

We hope this Privacy Notice has been helpful in setting out the way we handle your personal data and your rights to control it. If you have any questions that haven't been covered, please contact us.